

Office 2016/2019/2021/2024 Activation Guide

Installation

1. Uninstall any existing Microsoft Office versions from your computer.
2. Restart your computer.
3. Download and install Office 2024 LTSC using the setup package provided with your purchase or this [link](#).
4. Once installation is complete, open any Office application such as Word or Excel.
5. Enter your product key when prompted and click **Activate**.

Activation

1. When the activation window appears, select **Telephone Activation**.
2. Click **Next**.
3. The activation wizard will display an **Installation ID** consisting of 9 groups of numbers and will request a **Confirmation ID**.

Option A – Self-Service Activation

1. Visit the activation portal provided with your purchase or the [link](#).
2. Enter your Order ID and the Installation ID displayed on your screen.
3. Generate your Confirmation ID.
4. Enter the Confirmation ID into the activation wizard and click **Next** to complete activation.

Option B – Contact Us for a Confirmation ID

If you are unable to obtain a Confirmation ID through the [self-service portal](#), please contact our support team and provide:

- Your Order ID
- Product Key
- Installation ID (all 9 groups)

Support Email: support@auxonium.com

Mobile / WhatsApp: +971 54 485 8281

Our team will provide the Confirmation ID required to complete activation.

Completing Activation

After receiving the Confirmation ID:

1. Enter the Confirmation ID into the activation wizard.
2. Click **Next**.

3. Activation will complete automatically.

Troubleshooting

If the Telephone Activation option does not appear:

1. Ensure all previous Office versions have been completely removed.
2. Restart your computer.
3. If remnants of an older Office installation remain, use a trusted uninstaller utility to remove all Office-related components.
4. Reinstall Office 2024 LTSC and try the activation process again.

If you continue to experience issues, contact support and provide screenshots of the activation window along with the Installation ID.